

Kirkby House, 33-35 Belmont Street, Sutherland NSW 2232
Locked Bag 17, Sutherland NSW 1499
Tel 02 9710 0466 Fax 02 9710 0597

APPLICATION FOR CHILDCARE LONG DAY CARE & FAMILY DAY CARE

Please complete this form and return to Sutherland Shire Council Children's Services

Mail: Locked Bag 17
SUTHERLAND NSW 1499

Fax: (02) 9710 0597

In Person: Level 2 Kirkby House,
33-35 Belmont Street, Sutherland

For more information on Children's Services:

Visit www.sutherlandshire.nsw.gov.au or contact the Administration Team on 9710 0466

Parent / Guardian's Details

Parent / Guardian 1 – Parent who will be claiming Child Care Benefit (CCB)

First Name

Surname

Home Phone No

Work Phone No

Mobile Phone No

Date of Birth

Address

Email Address

Parent / Guardian 2 Does Parent / Guardian 2 reside with Parent / Guardian 1?

First Name

Surname

Mobile Phone No

Work Phone No

Please tick areas you will accept care in – up to 5 choices only

Zone	Family Day Care Suburbs (Please Tick)			Long Day Care Centres (Please Tick)
Zone 1	Menai Alfords Point	Barden Ridge Lucas Heights	Illawong Bangor	Allison Crescent, Menai Bradman Road, Menai Hobart Place, Illawong
Zone 2	Engadine Heathcote Helensburgh	Loftus Yarrawarra	Waterfall Woronora Heights	Caldarra Avenue, Engadine
Zone 3	Sutherland Kirrawee Kareela	Woronora Grays Point	Gynea Gynea Bay	Fauna Place, Kirrawee Moore Street, Sutherland
Zone 4	Jannali Bonnet Bay	Como Como West	Oyster Bay Caravan Head	Soldiers Road, Jannali
Zone 5	Sylvania Sylvania Heights	Miranda Yowie Bay	Taren Point Sylvania Waters	Canberra Road, Sylvania
Zone 6	Cronulla Kurnell	Caringbah Lilli Pilli	Burraneer Woolooware	Dianella Street, Caringbah Franklin Road, Woolooware Waratah Street, Cronulla

Do you have a child currently in Sutherland Shire Council Family Day Care? (Please select)

How did you hear about our service?

Publications brochures, leaflets

Please Specify:

Baby Health Clinic Talk

Currently have/have had children in this care.

Word of mouth / Recommended By:

Internet

Visited / Spoke to Centre / Carer

Parent works for Council

Department:

SDN Brighter Futures Referral

Caseworker:

Council Event

Children's Details

Child 1

First Name

Surname

Date Of Birth

Gender

Require Care From **Month**

Year

Days Of Care Required (**Please Cross**)

Mon

Tues

Weds

Thurs

Fri

Or Any

Are these days flexible?

Has your child been diagnosed as having an additional needs or allergies/intolerances?

If yes, Please specify

Child 2

First Name

Surname

Date Of Birth

Gender

Require Care From **Month**

Year

Days Of Care Required (**Please Cross**)

Mon

Tues

Weds

Thurs

Fri

Or Any

Are these days flexible?

Has your child been diagnosed as having an additional needs or allergies/intolerances?

If yes, Please specify

Please tick the box which best describes your situation

A child at risk of serious abuse or neglect (application can only be lodged by Community Services)

A child of a single parent or of two parents who both work, undertake training or study

Any other child

Please indicate if your family meets any of the criteria below (Documentation may be required)

Aboriginal and Torres Strait Islander families

Socially isolated families

Single parent families

Families from culturally and linguistically diverse backgrounds

Families which include a disabled person

Families on lower incomes

I undertake to notify Council of any changes to the information that is on this form such as:

- **Address**
- **Family Situation E.g. Working/Not Working**
- **Centre Preferences**
- **Contact Phone Numbers At Work/Home**

By phoning the Children's Services Administration Team on 9710 0466

Completed By:

Date:

"Privacy and storage of information

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ("the Act").

The information you have supplied will be stored at Council while the child is attending care and electronically for Child Care Benefit purposes. This information will then be stored in Council archives for up to 7 years.

The intended recipients of the personal information are:

Authorised Officers within Sutherland Shire Council

A person otherwise authorised by law to inspect the records.

Council is collecting this information for the purpose of maintaining accurate child-care information and parental contact details. In addition, Council may use this information from time to time in order to contact you to inform you of updated children's services information."

OFFICE USE ONLY

Entered By (initials): **Date Entered:** / / **Harmony Code:** **W**